## CONFIDENCE

## OFFICE OF TRAINING

NOTICE No. 7-69

21 October 1968

SUBJECT: DTR's Management Advisory Committee

1. The Director of Training's Management Advisory Committee has been established to assist in the management operation of the Office of Training. The Committee will consider both short-and-long range proposals and recommend to the DTR possible ways in which responsibilities and functions of OTR may be carried out in the most effective manner. Committee members are:

25X1A9a

- 2. The Committee members represent no specific OTR components. As the DTR's Management Advisory Committee, they are a means through which ideas of OTR's employees may become recommended actions for continued improvement of OTR. Employees are encouraged to discuss their ideas with any of the members.
- 25X1A6b 3. Meetings of the Committee will be held periodically to afford Station personnel opportunity to bring suggestions to the Committee's attention.

John Richardson
Director of Training

Distribution:
Key 1-D
All OTR Fmployees

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